



LETTER OF AUTHORIZATION

Welcome to Optimum Voice from Cablevision! We offer you the ability to keep your current telephone number(s) while changing your service provider to Cablevision. By selecting Cablevision for the telephone number(s) listed on this form, Cablevision will be your only provider for all your local, regional, and long distance calls within the U.S., Puerto Rico and Canada.

To help make the transition of your telephone number(s) a smooth one, we will have to work with your old service provider(s) to obtain accurate records for the transfer. The process will take approximately 15 business days to complete depending on your current service provider(s). We will contact you if we should encounter any unusual delays.

To confirm that you have expressly requested and authorized this transfer of your number(s), your old service provider(s) requires this letter as proof. When you supply the information requested below and sign and date this letter, you give us the authority to start the process of transferring your number(s) so that Cablevision may provide its service. Once that process is complete, you will be able to use your old telephone number(s) with your new Optimum Voice service.

Company name: _____	
Number(s) Transferred to Cablevision:	Billing Telephone number (BTN):
Line 1: _____	BTN: _____
Line 2: _____	BTN: _____
Line 3: _____	BTN: _____
Line 4: _____	BTN: _____
Line 5: _____	BTN: _____
Line 6: _____	BTN: _____
Line 7: _____	BTN: _____
Line 8: _____	BTN: _____
Line 9: _____	BTN: _____
Line 10: _____	BTN: _____
Line 11: _____	BTN: _____
Line 12: _____	BTN: _____
Cablevision Account Number: _____	
Current Local Service Provider*: _____	
(*As shown on your local telephone bill)	

Please do not place any new service orders with your current service provider(s) on this account, as this may cause a delay or cancellation of your number transfer request. Also, please note that Cablevision cannot transfer the numbers if they are Foreign Exchange (FX) Lines.

By signing below:

- I authorize Cablevision, or its designated agent, to transfer my current telephone number(s) so that Cablevision may provide its Optimum Voice service using that number. After this transfer occurs I understand that Cablevision will be my only provider for all my local, regional, and long distance calls within the U.S., Puerto Rico and Canada.
- I also authorize Cablevision, or its designated agent, to obtain billing information, customer service records and other network information required to provide me with Optimum Voice service using my current telephone number(s).
- I affirm that I am authorized to make changes to the telephone account associated with my current number(s) and that I am over 18 years of age.

First Name: _____ **Last Name:** _____ **Title:** _____

Signature: _____ **Date:** _____