



# Voice Service New Install / Additional Line Request Sheet

Date Submitted \_\_\_\_\_

Sales / Agent ID \_\_\_\_\_

Deposit Pickup Date & Time \_\_\_\_\_

Sales / Agent Rep \_\_\_\_\_

Not to be used for moving existing service to MetTel

- New BTN – New Entcust ID
- New BTN - Existing Entcust ID \_\_\_\_\_
- Add as Additional Line On Existing BTN Account ID \_\_\_\_\_
- Voice Services MSA Attached

Company Name \_\_\_\_\_, Room/Flr. \_\_\_\_\_

New Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Number \_\_\_\_\_

Number of Lines \_\_\_\_\_ Amount of Deposit \_\_\_\_\_

Yellow Pages Listing \_\_\_\_\_

Request MetTel inside premise work wiring: \_\_\_\_\_ Number of Jacks: \_\_\_\_\_

- YES
- NO

Specific location of Jacks \_\_\_\_\_

\_\_\_\_\_

Note: On site contact indicated above must be able to verify jack location during inside premise work

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Customer Print Name \_\_\_\_\_